

VERNONIA SCHOOL DISTRICT 47J
1201 TEXAS AVENUE
VERNONIA OR 97064

BOARD OF DIRECTORS REGULAR MEETING MINUTES

January 09, 2014

- 1.0 CALL TO ORDER:** A Regular Meeting of the Board of Directors of Administrative School District 47J, Columbia County, Oregon was called to order at 6:06 p.m. by Bill Langmaid. MEETING CALLED TO ORDER
- Board Present:** Bill Langmaid, Tim Bamburg, Jim Krahn, Brett Costley, Ernie Smith, Greg Kintz
Board Absent: Cari Levenseller BOARD PRESENT
Staff Present: Ken Cox, Superintendent; Nate Underwood, Middle/High School Principal; Aaron Miller, Elementary Schools Principal; Dawn Plews, Business Manager; Juliet Safier, VEA President; Jan Dyer, Classified Staff; and Barb Carr, Administrative Assistant. BOARD ABSENT
STAFF PRESENT
- Visitors Present:** John Donovan, Eric Block, Winter Snow, Amy Cieloha, Laci Rylands, and Scott Laird, VISITORS PRESENT
- 1.1** The Pledge of Allegiance was recited. PLEDGE OF ALLEGIANCE
- 1.2** Agenda Review: There are two additions to the agenda. Under Information and Discussion item #5.4 Policy Review – 1st Reading and item #5.5 Division 22 Standards Update. AGENDA REVIEW
- 2.0 PUBLIC COMMENT ON NON-AGENDA ITEMS:** None. PUBLIC COMMENT
- 3.0 CONSENT AGENDA:**
- 3.1** Minutes of 12-12-13 Regular Meeting. MINUTES APPROVED
- Ernie Smith moved to approve the consent agenda as presented. Tim Bamburg seconded the motion. Motion passed unanimously with those in attendance.
- 4.0 REPORTS & DISCUSSION**
- 4.1 Student Reports:** Winter Snow, Public Relations Representative at VHS, updated the board: STUDENT REPORTS
- Athletics: Wrestling at Pac. Rim in Seaside this weekend, Basketball teams doing well, OHSET first meet in Feb., Cheerleaders competing in January.
 - Robotics – working on design
 - Senior Speeches will be held next Wednesday
 - Leadership has been helping with gym clean up after events
- 4.2 Building Reports:** BUILDING REPORTS
- Nate Underwood – included his recent Chalk Talk article as his report. Mr. Underwood invited the Board to attend the Senior Project presentation displays next week.
- Aaron Miller – shared with the board that this week an update from ODE was received and showed significant progress on the work they have been doing as a focus school. Instead of 12th lowest VES is now rated 72nd out of the 76 focus schools.
- 4.3 Financial Report:** Dawn Plews reported that the beginning balance in July has increased slightly – from \$170K to \$181K. For budgeting, the actual ending fund spendable balance for next year will be \$136,136. FINANCIAL REPORT
- 4.4 Maintenance Report.** Mark Brown was not in attendance. His maintenance report was reviewed. MAINTENANCE REPORT
- 4.5 Audit Report:** Dawn Plews reviewed the District’s audit report and recommended that the AUDIT REPORT

Board review the audit in more detail. Some noted highlights included:

- Page 4 – Narrated summary
- Page 8 – Debt Service
- Page 12 – Ending Fund balances
- Page 26 – Long Term Debt
- Page 49 – Schedule of debt payments.
- All major criteria for the Auditors has been met
- Title I Department did a great job of documenting and providing paperwork
- High School student body accounting has improved

- 4.5 Metropolitan Group Annual Report:** John Donovan and Eric Block reported. Highlights included: MET GROUP ANNUAL REPORT
- Fundraising summary by fiscal year
 - Calendar year 2013 campaign highlights including public and private fundraising, financing strategy and support, media awareness and community fundraising.
 - 2014 Fundraising Strategy in the areas of public and private sector, community and positioning/awareness.

5.0 INFORMATION & DISCUSSION

- 5.1 Drop Out Review:** Nate Underwood shared the high school dropout numbers from the graduating class of 2012. A total of 87 students attended Vernonia at one time or another and would have graduated in 2012. Of this total, 12 were considered dropouts. This includes students who literally drop out as well as any student that obtains a GED or transfers to Home Schooling. DROP OUT REVIEW
- 5.2 Calendar Adjustment – Snow Days:** Dr. Cox explained that the current instructional calendar has 4 days built in that can be added back as needed. He is asking the board to take action and approve all 4 of these days as school days. Presently only two days need to be made up. The last two days would be made up on an as needed basis. CALENDAR ADJUSTMENT DISCUSSED
- 5.3 District Budget Update:** Dr. Cox presented an update on the current district budget now that the 2012-13 Audit is complete. Beginning and ending fund balances have adjusted upward slightly. The Capital Reserve (fund 280) and the District’s long term debt were also reviewed. BUDGET UPDATE
- 5.4 Policies Update:** Dr. Cox shared the recommended changes from OSBA as a first reading. POLICY UPDATES
- 5.5 Division 22 Standards for Public Elementary and Secondary Schools:** Dr. Cox reported that by January 15th the District is required to present to the public our compliance in regards to ODE’s Oregon Administrative Rules (OAR) Division 22 Standards. Currently the Vernonia School District is in compliance with all Standards with the exception of OAR 1620 Required Instructional Time. Due to our reduction of school days this year the High School seat time is under the requirement. The following OAR’s are currently under review by the District; 0606 District Improvement Plan, 1133 Extended Diploma, and 1520 Media Programs. DIVISION 22 STANDARDS REPORT TO COMMUNITY

6.0 ACTION ITEMS

- 6.1 Calendar Adjustment:** Brett Costley moved to designate February 14, March 14, April 18, and May 9 as calendar makeup days to be implemented sequentially to replace any days lost during the 2013-14 school year. Motion seconded by Ernie Smith. Motion passed unanimously with those in attendance. CALENDAR ADJUSTMENT APPROVED

7.0 SUPERINTENDENT REPORT:

- Article on Mission Impossible including ten strategies to help students be successful. The new building addresses most of these.
 - CTE Grant press release shared. VSD will receive \$250,000.
 - Greenhouse and shop updates reviewed.
- SUPERINTENDENT REPORT

- Two options on the completion of Spencer Park will be reviewed by the Spencer Park Planning Committee at their next meeting on 1/22/14.
- Vernonia Marketing meeting to be held on 1/14/14.

Other Issues: Jim Krahn questioned the two options presented for Spencer Park replacement stating his concern over the requirements being placed on the District by the City. Ernie Smith also expressed his frustration on this topic as well. OTHER ISSUES

8.0 MEETING ADJOURNED at 7:43 p.m.

ADJOURNED

Submitted by Barb Carr,
Administrative Assistant to the Superintendent and Board of Directors

Board Chair

District Clerk